

## Stewart Research Award Guidelines

The interest accumulated from the Cecil R. and Phyllis Stewart Endowment Fund shall be awarded to Honors students for the purpose of supporting research projects. The awards will be designated as the "Stewart Research Award."

The University Honors Committee may either (1) act as a committee of the whole or (2) appoint a subcommittee which shall include one student member for the purpose of reviewing the merit of each proposal and granting the awards.

Students who are classified as members of the Honors Program and are proposing research in any academic discipline are eligible to apply for the research award.

Proposals will consist of the same application format as proposals used for the University Honors Program Grant, with an attached letter of support from the applicant's research advisor.

Two research awards of up to \$600 each may be given each year. Proposals should be submitted in the fall by the fall application deadline. The University Honors Committee may choose to award both scholarships to fall semester applicants. If funds remain, additional scholarship(s) may be awarded during spring semester to applicants who have submitted proposals by the spring deadline. Completed proposals need to be submitted to the University Honors Program office, 2130 Jischke Honors Building.

These research awards may be given to a student for a research project that is not designated by the student as his/her required Honors Project.

The student may combine this award with other financial grants, including University Honors Program grants.

Preference for these awards will be given to research that is likely to result in a student authored or co-authored publication.

*The following possible areas of expenditures associated with research projects are eligible for funding:*

1. Supplies including film, stationery, chemicals, postage, research animals, etc.
2. Services such as computer time, photographic services, copy center expenses, typing costs, interlibrary loan, computer literature searches, reproduction of library research materials, etc.
3. Equipment which may remain in the student's possession.
4. Travel expenses, especially if they can be applied to the cost of getting to the site to conduct the research or present the research at a conference.
5. Any other type of expenditure related to the research project.

*Upon acceptance of the Stewart Research Award the student agrees to:*

1. Acknowledge the financial support, full or in part, of the Stewart Research Award on any printed or visual results of the research project.
2. Submit three (3) copies of the completed project results. One copy will remain in the University Honors Program office; one copy will be housed in the Parks' Library Archives; and one copy will be presented to Dr. and Mrs. Stewart. If the nature of the research results does not lend itself to submitting three copies, the student should negotiate appropriate alternatives with the University Honors Committee at the time the research award is accepted.
3. Present the final results at a University Honors Poster Presentation.
4. Complete the research and submit the results no later than 30 days before the student graduates. Failure to do so may result in the termination of the research award with the student reimbursing the research award fund for any expenses incurred.
5. Prepare a letter to the donor, Cecil Stewart, to acknowledge his support of the student's research.
6. In return for the grant, the student agrees to give back to the University Honors Program up to four hours of time to help with special activities (e.g., poster presentation; campus visits with donors; FHP Retreat; writing thank you's, ISU Undergraduate Research Symposium etc.)